



BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell
Bradfield Village Hall. The Street, Bradfield, Essex CO11 2UU.
Tel: 07851 760264
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Minutes of the Parish Council Personnel Committee Meeting held at Bradfield Village Hall on Tuesday 20th May 2025 at 7.00pm.

Present:	Councillors Coley and Osbourne
In the Chair:	Cllr Burton
Clerk:	Mrs Marie Snell
Also present:	0 members of the public or press

PC01/25 Election of Committee Chairman

Members **RESOLVED** to elect Cllr Burton as Chairman of the Personnel Committee for the 2025-2026 municipal year.

PC02/25 Election of Committee Vice-Chairman

Members **RESOLVED** to elect Cllr Coley as Vice-Chairman of the Personnel Committee for the 2025-2026 municipal year.

PC03/25 Apologies for Absence

Apologies from Cllr Webb were accepted.

PC04/25 Members' declaration of interests

None

PC05/25 Minutes

Members **RESOLVED** that the minutes of the Personnel Committee meetings held on the 21st May 2024 were approved as a correct record and signed by the Chairman.

PC06/25 Public Participation

None

PC07/25 To agree a date and time for the next meeting

To be held on Tuesday 19th May 2026.

PC08/25 Exclusion of public and press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to 4 Meetings) Act 1960 the meeting was closed to the press and public for the transaction of the under-mentioned business:

- Clerk's End of Probation Review
- Clerk's salary review

The Chairman closed the public part of the meeting at 7.08pm

Signed.....

Dated.....